

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9th DECEMBER 2020 AT 7.00 pm AT THE VILLAGE HALL

84/20 PUBLIC QUERIES RECEIVED BY EMAIL – 7.00pm – 7.15pm

85/20 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr M Everton, Cllr D Bevan, Cllr D Finch, Cllr K Graham, Cllr K. Oastler, Cllr T Daly and Roz Roberts, Clerk.

Cllr D Town

Members of the Public were requested not to attend the December meeting but email/ring the Clerk with their questions/queries.

Apologies:- Cllr T Richards, Cllr A Wight, Cllr C Poll, Cllr S Jenkins

86/20 DECLARATIONS OF INTEREST

There was nothing declared.

87/20 APPROVAL OF MINUTES

The Parish Council RESOLVED that the minutes of the meeting held on Wednesday 7th October 2020 should be accepted as a true record of the meeting and the minutes were duly signed by the Chairman. The Parish Council RESOLVED that the minutes of the Extraordinary meeting held on Tuesday 27th October 2020 should be accepted as a true record of the meeting and the minutes were duly signed by the Chairman.

88/20 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr D Town

Cllr Town advised that the Bucks Local Plan had commenced. VALP still with the Inspector.

There was a general discussion about speed limits. Cllr Town had attended a meeting with the Police Commissioner who he now felt was a bit more sympathetic to the concerns being discussed. He raised the 20mph speed limit again outside the school in Cheddington. Agreed this would cost a considerable amount of money but should be looked at in the future.

Clerk to contact the developer at 97 High Street regarding the condition of the footpath as it was totally inaccessible now.

The Baulk - Clerk advised that in respect of the planning application changes the Council had not been advised.

89/20 CLERK'S REPORT - to note updates to ongoing matters from last Meeting on 7th October

- **Community Speedwatch Training** – Nothing to report.
- **MVAS Management** – Nothing to report
- **Orchard Manor Zebra Crossing/lamp post** – Nothing to report.
- **Orchard enforcement** – Nothing to report.
- **Village Hall Lease** – Documents now with the Parish Council's solicitors. Updated plan provided. Adrian Wright was waiting on the Land Registry to provide some information. Is keeping Clerk updated.
- **Tennis club lease** – Clerk waiting on confirmation from the Tennis Club regarding the official registration at the Land Registry.
- **Light at Barkham Close Garages** – Light continues to cause a problem. Clerk contacted VAHT again on 26th November.
- **Trees at Barkham Close** – Charles Church have now trimmed the trees from the overhead electricity lines.

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9th DECEMBER 2020 AT 7.00 pm AT THE VILLAGE HALL

- **AGAR 19/20** – Confirmation from external auditors, PKF Littlejohn LLP, that the AGAR had been certified. Documents posted on PC notice board as required.
- **Notice Board, Orchard Manor** – Charles Church will be arranging for this.
- **The Green** – Swing painted, and new base installed on the 9th November. November inspection carried out.
- **COVID** – Clerk following all guidelines as instructed by BALC.
- **Village trees update;-**
Trees at the Green were shaped/thinned on the 30th November by JDR Treecare.
Tree at Long Ley – Cllr Fee and the Clerk inspected and currently not causing a problem. Not under PC management.
- **Cheddington Neighbourhood plan** – Nothing to report.
- **Byelaws** – Clerk to contact Parish Support at Buckinghamshire Council to get details of who to contact regarding what is officially recorded, as the correct village Byelaws.
- **Community Board Funding re. funding for static equipment at the Recreation Ground via the Health & Wellbeing Fund** – Grant form received. Clerk and Cllr Richards looking into this. Clerk had met with Lynne Egginton from Wicksteed at the recreation ground and she will prepare a quote/summary for the grant form. Clerk will forward documents to Cllr Richards.
- **The Green Inspection Reports** – Historical reports now filed as paper copies and on the Clerk's PC. Last inspection in November. No major issues raised.
- **Freight strategy update** – Graham Hillary had emailed the Clerk advising that the works at Brownlow Bridge had now finished.
- **Street Name Update** – PC and developer agreed with Beacons Field. Clerk circulated email from Teresa Bull on the 3rd December with confirmation of the postal addresses being 1, 2 and 3 Beacons Field.
- **Village Tree Policy** – Nothing to report
- **Co-option Process re Cllr Everton resignation** – Clerk advised that because Cllr Everton's resignation was within 6 months of an election it was not possible to co-opt a new councillor.
- **Allotments** – All payments had been received.
- **Sustainable Cheddington (SC)** – Clerk to find out if SC would be willing to manage planters in the village that the PC would supply. Clerk to contact SC to find out the next step re. preparing the wild-flower areas.
Cllr Bevan asked if the Women's Institute (WI) were still maintaining the WI plot at the green. Cllr Fee would enquire.

90/20 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

- 15.10.20 - Cllr Robert Fletcher - Mentmore Parish Council** – email - Mentmore - Cheddington Footway and Cycle path. Enquiring if Cheddington PC would be willing to share the cost of the Feasibility study with Mentmore PC i.e. half £1978.25 – Decision - No
- 23.10.20 - Stuart Riches, Berkhamsted Raiders** - email - Pitch Improvement Grant – Decision - Yes
- 27.10.20 - Suzy Sangster - Sustainable Cheddington** – email - Wildflower planting around Cheddington Requesting possible areas in Cheddington – Clerk advised areas.
- 23.11.20 - Resident** - Dog mess at old allotments site - Resident asked if goal posts could be moved to main recreation ground. Decision – No.
- 23.11.20 - Play around the Parishes 2021** - Clerk tentatively confirmed dates as 6th August AM and 18th August PM. Will advise Play Scheme.
- 02.12.20/07.12.20 - Jenny Magrath - Sustainable Cheddington** - Bike racks in Cheddington. Clerk had enquired type, costing and responsibility.
- 03.12.20/07.12.20 - Station Road Traffic** - Cllr Derek Town - Response to Suzie Robinson's previous email (26.09.20) which Cllr Town agreed he would advise on. Cllr Fee asked if Cllr Town could ask Mrs Robinson to get some information on the traffic movement and times etc. Clerk will enquire if the MVAS

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9th DECEMBER 2020

AT 7.00 pm AT THE VILLAGE HALL

unit can be installed on Station Road. Need to look at what problem is first. Clerk to advise Mrs Robinson that we will do a survey once a date set.

08.12.20 - Chris Poll - Station Road Traffic – Provided history re. MVAS and location on Station Road.

09.12.20 - Cllr Richards OBO the Tennis Club - The tennis club would like to express its thanks to the PC for hiring the portaloos during the pavilion rebuild. Both members and visiting teams really appreciate the use of this facility.

91/20 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS

There was nothing to report.

92/20 PAVILION

RPL were now on site having begun as agreed on the 10th November 2020. A comfort container and skip were in the car park. The pavilion had been cordoned off.

Clerk had advised Joe Houston at Buckinghamshire Council and Helen White from the New Homes Bonus (NHB) grant funding team of the on-site start date and had and forwarded a pdf copy of the Minor Building Works Contract to both. Clerk had received the Purchase Order number IRO the NHB grant.

The pre contract meeting had taken place and the contracts signed. Cllr Fee, Cllr Bevan and Cllr Daly were in attendance with Paul Symes and Hugo Hardy.

Clerk had arranged the appropriate insurance cover with Came and Company, the period of the works.

Clerk confirmed that the VAT number had been received. DCK accounts had submitted the Opt to Tax form to HMRC as agreed.

It was agreed not to install shelving in the container due to the limited width of the container. Cllr fee thanked all the groups

The HHA Interim Certificate 01 had been issued in respect of the 1st stage of the works. An invoice of £13,793.54 (inc VAT) had been issued.

Hugo Hardy confirmed that he will send a drop box link showing the progression of the works.

Access steps down to the container had been built.

93/20 THE GREEN, PLAYGROUND

Clerk had received brochures from Wicksteed and Kompan.

As the Clerk had met with Wicksteed on Tuesday 8th to discuss static gym equipment at the recreation ground she showed Lynne Egginton The Green area. She will come back with a summary of the current equipment then in the new year will prepare a design quote.

94/20 FINANCIAL MATTERS

Payments in accordance with the financial report were agreed for October and November and signed by the Chair.

- *Railway fence at Recreation Ground* – Clerk to contact Network Rail.
- *Financial Committee Meeting* IRO setting Precept and Budget. Clerk to book Thursday 17th at 6pm, Village Hall Side Room
- *Tommy* – Royal British Legion still providing one model.
- *Dog Waste Services 21-22* - Agreed payment of £1417.73.
- *Pavilion* - Agree RPL payment in sum of £13,793.54 for HHA Interim Certificate 01 for the Cheddington Pavilion works.
- *HSBC* - Clerk to request HSBC increase the daily payment limit to £25k limit 6 months during the period of the pavilion build.

Other payments that had been agreed due to the November Meeting being cancelled:-

- Wendover Arms Trust annual subscription of £25 - Agreed

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9th DECEMBER 2020

AT 7.00 pm AT THE VILLAGE HALL

- The Green - 4 trees in the sum of £3500 plus VAT by JDR Treecare – Agreed
- To agree the hire of a portaloos for the pavilion whilst work is ongoing, in the sum of £26 per week from Leighton Hire.

95/20 FA PITCH IMPROVEMENT GRANT

Cllr Fee signed the FA grant document on behalf of the Council. Clerk will forward to Berkhamsted Raiders Operations Manager, Stuart Riches.

Clerk to check if old goalposts had been removed.

96/20 PLANNING MATTERS

a) To consider applications received via AVDC:-

20/03804/APP - 68 High Street, Cheddington - Removal of existing Plastic UPVC conservatory, removal of roof to existing two storey extension and single storey extensions. Erection of new roof and extension of existing two storey extension. Erection of new Orangery style single storey extension. Re Roof of existing Flat Roof extension. Removal and refitting of windows to rear and side flank walls – No Comment. Decision required to be made prior to this meeting

20/03881/APP - 32 New Street, Cheddington Buckinghamshire LU7 0RL - Single storey front and side extension, part two storey, part first floor rear - No Comment.

This application was discussed again as correspondence at the finance meeting of 17th December. At that meeting it was agreed to object to this application on the grounds of overdevelopment of the site and parking issues.

b) To receive determinations by AVDC

20/02878/APP – 3 Gooseacre, Cheddington, LU7 0SR – Erection of 2 storey side extension - Refused

20/00685/APP - The Three Horseshoes Mentmore Road Cheddington Buckinghamshire LU7 0SD - Erection of two semi-detached, three-bedroom chalet bungalows following demolition of pub outbuildings, replacement outbuilding, reconfiguration of public house car park and beer garden, and associated parking and landscaping - Refused

20/02879/APP - West End Farm Long Marston Road Cheddington Buckinghamshire LU7 0RS - Demolition of lean too structure and replace with single storey lean too structure, insertion of 2 velux rooflights - Approved

c) Other Planning Issues

01.12.20/07.12.20 – Email from Anne White, Bucks Council - Lorraine Bonham 30 Sunnybank/Highlands, The Baulk – Issue over strip of boundary land between both houses and ownership. Cllr Town advised that the issue was now in solicitor's hands.

97/20 ANY OTHER BUSINESS

There was no other business.

97/20 DATE OF NEXT MEETING

The date of the next Parish Council meeting Wednesday 6th January 2021 at the Village Hall side room at 7pm.

There being no further business the Chairman closed the meeting at 8.30pm

Signed: -----
Chairman

Date: -----

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9th DECEMBER 2020 AT 7.00 pm AT THE VILLAGE HALL

FINANCIAL APPENDIX

MONTH 8

AS AT 02.11.20

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS DEBITED					
94	01/10/2020	E.On 01.09.20-30.09.20	£ 648.93	£129.79	£ 778.72
95	10/09/2020	Southern Electric - Rec Gnd Q 2	£ 493.38	£ 98.67	£ 592.05
96	13/10/2020	Clerk's Mobile 13.10 - 12.11	£ 13.15	£ 2.63	£ 15.78
		TOTAL DDs Made	£ 1,155.46	£ 231.09	£ 1,386.55
DD PAYMENTS TO BE MADE					
97	05/11/2020	NEST Pension October 2020 - DD	£ 70.14	£ -	£ 70.14
		TOTAL DDs To Be Made	£ 70.14	£ -	£ 70.14
ONLINE PAYMENTS MADE					
98	20/10/2020	Waste King re. Skip for Pavilion	£ 250.00	£ 50.00	£ 300.00
		TOTAL OL Payments Made	£ 250.00	£ 50.00	£ 300.00
ONLINE PAYMENTS TO BE MADE					
99	05/11/2020	Wel Medical - Defib Replacement Pads	£ 104.80	£ 20.96	£ 125.76
100	05/11/2020	JDR Treecare - Gooseacre x 4 and Little Orchard x 1 (asked permisison)	£ 1,180.00	£ 236.00	£ 1,416.00
101	05/11/2020	PKF Littlejohn - AGAR Return	£ 300.00	£ 60.00	£ 360.00
102	05/11/2020	E R Roberts - Expenses October 20	£ 63.73	£ -	£ 63.73
103	05/11/2020	E R Roberts - Salary October 20	£ 909.86	£ -	£ 909.86
104	05/11/2020	HMRC 06.10-05.11	£ 63.46	£ -	£ 63.46
105	05/11/2020	B Small Handyman - October 20	£ 566.40	£ 2.48	£ 568.88
106	05/11/2020	Simon Barrow - October 20	£ 2,283.33	£ 456.67	£ 2,740.00
107	05/11/2020	Hugo Hardy - RIBA Stage 1-5 (as agreed)	£ 1,612.60	£ -	£ 1,612.60
109	02/11/2020	Came & Co - Insurance premium re. Pavilion	£ 672.00	£ -	£ 672.00
		TOTAL OL Payments To Be Made	£ 7,756.18	£ 776.11	£ 8,532.29
CHEQUE PAYMENTS TO BE MADE/NOT PRESENTED					
92	08/10/2020	Mrs Horn re. Barkham Close Garage Lighting	£ 40.00	£ -	£ 40.00
108	05/11/2020	Poppy Wreath	£ 50.00	£ -	£ 50.00
		TOTAL Chq Payments To Be Made	£ 90.00	£ -	£ 90.00
CURRENT ACCOUNT - Community					
R25	06/10/2020	Allotment rents received 06.10	£ 14.00	£ -	£ 14.00
R26	07/10/2020	Allotment rents received 07.10	£ 7.00	£ -	£ 7.00
R27	08/10/2020	Allotment rents received Cash lodged	£ 88.50	£ -	£ 88.50
R28	08/10/2020	Allotment rents received 08.10	£ 31.00	£ -	£ 31.00
R29	09/10/2020	Allotment rents received cheques received	£ 144.50	£ -	£ 144.50
R30	11/10/2020	Allotment rents received 11.10	£ 14.00	£ -	£ 14.00
T10	12/10/2020	Transfer to Savings Account	-£ 35,000.00		-£ 35,000.00
R31	13/10/2020	Allotment rents received 13.10	£ 14.00	£ -	£ 14.00
R32	19/10/2020	Allotment rents received 19.10	£ 14.00	£ -	£ 14.00
R33	22/10/2020	Allotment rents received 22.10	£ 14.00	£ -	£ 14.00
R34	23/10/2020	Allotment rents received 23.10	£ 42.50	£ -	£ 42.50
R35	24/10/2020	Allotment rents received 24.10	£ 12.50	£ -	£ 12.50
R36	28/10/2020	Allotment rents received 28.10	£ 14.00	£ -	£ 14.00
R37	28/10/2020	Allotment rents received 28.11	£ 35.80	£ -	£ 35.80
R38	29/10/2020	Allotment rents received 29.10	£ 14.00	£ -	£ 14.00
			-£ 34,540.20	£ -	-£ 34,540.20
SAVINGS ACCOUNT - BMM					
T10	03/09/2020	Transfer from Current Account	£ 35,000.00	£ -	£ 35,000.00
			£ 35,000.00	£ -	£ 35,000.00
BALANCES 02.11.20					
		Current A/c			£ 5,682.50
		Savings A/c			£ 132,031.52
		TOTAL			£ 137,714.02
		Less DD to be paid			£ 70.14
		Less Online Payments to be made			£ 8,532.29
		Less Unpresented Cheques			£ 90.00
		CURRENT BALANCE			£ 129,021.59

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9th DECEMBER 2020
AT 7.00 pm AT THE VILLAGE HALL

FINANCIAL APPENDIX

MONTH 9

AS AT 01.12.20

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS DEBITED					
110	12/11/2020	E.On 01.10.20-30.10.20	£ 670.57	£ 134.11	£ 804.68
111	27/11/2020	WAVE re. Pavilion Water May to Nov 20	£ 21.65	£ -	£ 21.65
112	27/11/2020	Clerk's Mobile 13.11 - 12.12	£ 13.15	£ 2.63	£ 15.78
113	27/11/2020	WAVE re. Allotments Water Aug - Nov 20	£ 297.90	£ -	£ 297.90
		TOTAL DDs Made	£ 1,003.27	£ 136.74	£ 1,140.01
DD PAYMENTS TO BE MADE					
114	03/12/2020	NEST Pension November 2020 - DD	£ 78.78	£ -	£ 78.78
		TOTAL DDs To Be Made	£ 78.78	£ -	£ 78.78
ONLINE PAYMENTS MADE					
115	05/11/2020	Cheddington Village Hall	£ 18.56	£ -	£ 18.56
116	05/11/2020	Aylesbury Mains Ltd 21.10.20	£ 94.90	£ 18.98	£ 113.88
117	17/11/2020	Wendover Arms Trust Annual Sub 20-21	£ 25.00	£ -	£ 25.00
		TOTAL OL Payments Made	£ 138.46	£ 18.98	£ 157.44
ONLINE PAYMENTS TO BE MADE					
118	03/12/2020	DCK Accounting re. VAT and Opt to Tax advice/forms	£ 120.00	£ 24.00	£ 144.00
119	03/12/2020	Playground Facilities re. Swing Frame/Rubber base	£ 4,807.68	£ 961.54	£ 5,769.22
120	03/12/2020	Playground Facilities Quarterly Inspection Report	£ 65.00	£ 13.00	£ 78.00
121	03/12/2020	E R Roberts - Salary November 20	£ 988.80	£ -	£ 988.80
122	03/12/2020	HMRC 06.11-05.12	£ 89.24	£ -	£ 89.24
123	03/12/2020	Simon Barrow - November 20	£ 2,283.33	£ 456.67	£ 2,740.00
124	03/12/2020	Hugo Hardy - RIBA Stage 1-5 (as agreed)	£ 1,215.00	£ -	£ 1,215.00
125	03/12/2020	B Small Handyman - November 20	£ 1,005.77	£ -	£ 1,005.77
126	03/12/2020	JDR Tree Care - 4 Limes at the Green	3500.00	700.00	4200.00
		TOTAL OL Payments To Be Made	£ 14,074.82	£ 2,155.21	£ 16,230.03
CURRENT ACCOUNT - Community					
T11	05/11/2020	Transfer from Savings Account	£ 7,000.00	£ -	£ 7,000.00
R39	13/11/2020	Buckinghamshire Council re. Pavilion Professional Fees S106	£ 15,160.43	£ -	£ 15,160.43
R40	18/11/2020	Allotment Rents Received	£ 7.00	£ -	£ 7.00
R41	19/11/2020	Allotment Rents Received	£ 10.00	£ -	£ 10.00
T12	25/11/2020	Transfer to Savings Account	-£ 15,160.43	£ -	-£ 15,160.43
			£ 7,017.00	£ -	£ 7,017.00
SAVINGS ACCOUNT - BMM					
T11	05/11/2020	Transfer to Current Account	-£ 7,000.00	£ -	-£ 7,000.00
T12	25/11/2020	Transfer from Current Account	£ 15,160.43	£ -	£ 15,160.43
			£ 8,160.43	£ -	£ 8,160.43
BALANCES 01.12.20					
		Current A/c			£ 3,421.62
		Savings A/c			£ 140,191.95
		TOTAL			£ 143,613.57
		Less DD to be paid			£ 78.78
		Less Online Payments to be made			£ 16,230.03
		CURRENT BALANCE			£ 127,304.76